

# **Strengthening of Local Government Authorities (Capital) - 2024**

## **Guidelines for Implementation- 01/2024**



# **Strengthening of Local Government Authorities (Capital) – 2024**

## **Guidelines for Implementation**

### **1. Introduction**

It is an outstanding fact that potable water supply, market facilities and general infrastructure for local and foreign tourists and pilgrims have not been improved to the sufficient level in the Local Authorities so as to meet the public needs changing with the urbanization and to improve the self-generative income level of Local Authorities.

Further, it is evident that some Local Authorities have become low income generative due to insufficiency of capital required for the implementation of miscellaneous projects suitable for them in order to upgrade the self-generative income level of most of the Local Authorities.

In order to reduce this situation, the Provincial Councils and Local Government Division under the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government will implement the Strengthening of Local Government Authorities (Capital) – 2024.

### **2. Objective**

To develop infrastructure of Local Authority areas enabling to meet the public needs changing with the urbanization, to uphold the self-generative income levels of Local Authorities and enhance quality and effectiveness of public services provided by the Local Authorities.

### **3. Selection of Projects**

Taking into consideration the proposals of the heads of local government bodies received from the Minister of Provincial Councils and Local Government, the proposals submitted by the local government bodies to the Ministry with the recommendation of the Assistant Local Government Commissioner and the Local Government Commissioner, public requests received from the Presidential Secretariat and the Prime Minister's Office Appropriate projects will be implemented under the respective local government bodies.

### **4. Project Areas**

#### ***4.1. Market Facilities***

Since the shopping complexes, daily fairs and weekly fairs which are considered as the centres that meet the market facilities of rural and urban community have not been developed up to the required extent, the community who uses such facilities come across various difficulties.

Under this programme it has been intended construction or development of market complexes, business stalls, daily / weekly fair, proper maintenance of drainage of such market places, providing drinking water facility, parking facility and toilet facilities.

#### ***4.2. Places of Tourist Attraction***

It is expected to improve essential infrastructure within the places of tourist attraction of each Local Authority area under this programme. At the implementation of these development works, it has to comply with the statutes which have been adopted on the historical and ancient places.

#### ***4.3. Public Toilet Facilities***

It is expected to construct public toilets with latest facilities within the bus halts, libraries, children's parks and maternal clinics, Ayurvedic centres, religious and other special places.

General public has to face difficulties as public toilets have not been constructed specially in small and medium towns, populated areas and junctions. Hence, Local Authorities should draw attention on construction of toilets at such public places.

Herein, toilets must be constructed separately for male and female and a sink, a mirror should be fixed. Further, electricity should be provided and a person should be deployed to clean and maintain it. In addition, a proper access should be available specially for people with special needs. A tank to store water should also be available.

#### ***4.4. Other Areas***

In addition to the aforesaid project areas, other proposals of developing other community infrastructure identified within the Local Authorities could be presented under this and special attention should be given on their priority when granting approval for such proposals.

### **5. Method of Implementation**

Estimates of the project proposals selected to be implemented under this Programme from 01<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024 which are below the estimated cost of Rs. 02 Mn. or lower than that should be duly prepared by the Local Authorities and sent to this Ministry with the recommendation of the Engineer of the Local Government, Assistant Commissioner of Local Government and the Commissioner of Local Government.

Since the Ministry has decided to give the priority for the proposals with an estimated cost below Rs. 10 Mn which will be helpful to increase the self-generative income levels of Local Authorities with a low income, descriptive project reports prepared covering the matters mentioned in **Annexure 02** should be sent to this Ministry before the above deadline if such proposals are available.

An appropriate contractor should be selected following the government procurement procedures after obtaining the Ministry's approval. Initial advance for the project will be released by this Ministry after signing agreements and sending their certified copies to the Ministry. These provisions should be utilized only on the approved projects. The balance will be paid as per the order of receiving the bills after the completion of the works.

#### ***5.1. Preparation of Estimates***

1. Estimates should be prepared based on the approved rates of the District Price Committee or the Provincial Council.
2. Priority will be given for the proposals that the Ministry has to grant the provisions partly while the balance could be borne by Local Authorities.

## **5.2 Granting Approval for Projects**

Approval of the Council should be obtained for every project. In case the Council has been dissolved, the decision taken by the Project Management Committee through an appropriate measure will be substantial. Such approved project proposals prepared as per the **Annex 01** (Format C) should be sent to this Ministry with the recommendations of Assistant Commissioner of Local Government or the Commissioner of Local Government.

In case the approved project names or estimates are revised, it is required to get the approval of this Ministry for such revisions

Secretary to this Ministry is vested with the power of granting approval for projects exempting these guidelines on urgent and essential grounds.

## **6. Major facts related to the implementation of the project**

- 6.1. All the constructions, development works and procurements must comply with financial regulations, procurement procedure, circulars and instructions.
- 6.2. None of the maintenance programs mentioned in the guidelines presented under the Strengthening of Local Government Pradeshiya Sabhas (Recurrent) can be implemented under this program.
- 6.3. It is proposed to obtain community participation in this programme and it will reduce the cost on new constructions, pay special attention on needs of the public and maintain sustainability of the works.
- 6.4. Projects should be identified only under the fields herein specified and projects should not be implemented exceeding the limit of provisions allocated for the Local Authority.
- 6.5. The cost to construct a name board including the information of the project should be included into the cost estimates. The maximum allocation for this is Rs. 10,000.  
(Herewith attached the format - **Annex 03**)

## **7. Monthly Progress**

Monthly progress of each project should be sent to this Ministry through the Commissioner of Local Government as per the attached **Annex 4** (Delay in sending project completion reports may delay release of funds to your Local Authority).

Your cooperation in the implementation of this Programme is highly appreciated.