

Ministry of internal & Home Affairs and Provincial Council & Local Government

Matara Nilwala Eliya Development Project 2018-2020

The District of Matara belongs to the Southern Province having an area of 1,280 km² ,The District's population is around 850,000 it consists development needs under the theme of Matara Nilwala Eliya Development Project to fulfil these identified needs under the Nilwala Eliya Development Project 2018-2020 in the medium Term Budgetary Framework 2018-2020 in parallel to the National Development Plan and the District Development Plan. The Expected Expenditure for These Project is RS.3,000 Million.

	Positions	No. of Posts	Category	Salary Range (+ Government approved Allowances)
1	Deputy Project Director	01	PS 2	Rs. 135,000.00- Rs. 150,000.00
2	Project Officer (Category A)	01	PS 6	Rs.58,000.00- Rs.63,000.00
3	Technical Officer (Category A,B,C)	03	PS 6	A Rs.58,000.00- Rs.63,000.00 B Rs.53,000.00- Rs.55,000.00 C Rs.50,000.00- Rs.51,500.00
4	Management Assistant	02	Supporting Staff (as per Section :3.2.3)	Rs. 24,336.00 + Adjustable allowance Rs. 1,502.00 +50% of the basic salary (from 2019.01.01)
5	Financial Assistant	01		Rs. 24,336.00 + Adjustable allowance Rs. 1,502.00 +50% of the basic salary (from 2019.01.01)
6	Office Assistant	02		Rs. 21,746.00 + Adjustable allowance Rs. 2,494.00 +50% of the basic salary (from 2019.01.01)

1. Deputy Project Director (PS 2) – 01 Post

Educational Qualifications and Experience (1, 2, 3 or 4 below)

- 1) A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission

or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

or

An Associate membership/A similar Professional qualification obtained from a recognized professional institution in the relevant field

with

At least 09 years post qualifying experience at a Managerial Level out of which 04 years should be in the Senior Managerial Level.

- 2) A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission.

or

A qualification recognized by the University Grants Commission as an Equivalent qualification to the degree in the relevant field

and

Corporate/Chartered Membership or a similar Professional qualification obtained from a recognized professional institution in the relevant field.

or

A postgraduate degree in the relevant field

With

At least 07 years post qualifying experience in Managerial level. Out of which 03 years should be in the senior managerial Level.

- 3) A successfully completed Bachelor's Degree in the relevant field. Which is recognized by the University Grants Commission.

or

A qualification recognized by the University Grants Commission as an Equivalent qualification to the degree in the relevant field.

and

A Postgraduate Degree in the relevant field

and

Corporate/Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field.

with

At least 05 years post qualifying experience in the Managerial Level, out of which 02 years should be in the Senior Managerial Level.

- 4) Grade I Officer of a Government All Island Services or a similar status in the relevant field

with

At least 03 years of experience in a Grade I post.

2. Project Officer (PS 6) – 01 Post

Educational Qualifications and Experience:

A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission

or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

or

An associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field

and

At least 1 years of experience in the required area of specialization

3. Technical Officer (PS 6) – Category A

Educational Qualifications and Experience (1, 2 or 3 below)

- 1) A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission

or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

or

An associate membership/A similar professional qualification obtained from a recognized professional institution in the relevant field

or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 1 year of experience in the required area of specialization

- 2) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 06 years of experience in the required area of specialization

- 3) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 11 years of experience in the required area of specialization.

3.1) Technical Officer (PS 6) – Category B
Educational Qualifications and Experience (1, 2 or 3 below)

- 1) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 1 year of experience in the required area of specialization

- 2) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 04 years of experience in the required area of specialization

- 3) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 09 years of experience in the required area of specialization.

3.2) Technical Officer (PS 6) – Category C

Educational Qualifications and Experience (1, 2 or 3 below)

- 1) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
- 2) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 04 years of experience in the required area of specialization

- 3) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

and

At least 09 years of experience in the required area of specialization.

4. Management Assistant – 02 Posts

Educational Qualifications & Experience:

Shall have passed 06 subjects with credit passes for (04) subjects including Sinhala /Tamil / English and Mathematics at the G.C.E. (Ordinary Level) Examination at one sitting.

and

Shall have passed all the subjects in G.C.E. (Advanced Level) at one sitting (except the General paper). Passing three (03) subjects under the old syllabus at one sitting would be sufficient for this purpose

Note: Preference will be given to those who have experience in local/ foreign funded project and good knowledge of computer, Sinhala typing and ability to work in English.

5. Finance Assistant – 02 Posts

Educational Qualifications & Experience:

Shall have passed 06 subjects with credit passes for (04) subjects including Sinhala /Tamil / English and Mathematics at the G.C.E. (Ordinary Level) Examination at one sitting.

and

Shall have passed all the subjects in G.C.E. (Advanced Level) at one sitting (except the General paper). Passing three (03) subjects under the old syllabus at one sitting would be sufficient for this purpose

Note: Preference will be given to those who have experience in local/foreign funded project and good knowledge of computer, Sinhala typing and ability to work in English.

6. Office Assistant – 02 Posts
Educational Qualifications & Experience

Shall have passed in at least six subjects with two credits in G. C. E. (O/L) Exam.

Note: Preference will be given to those who have experience in local/foreign funded project.

General:

Preference will be given to those who have experience in Local/ Foreign Funded Project.

Age : Below 64 years (as at **15.07.2019**)

EPF contribution of the Employee will be 8% EPF contribution of the Employer will be 12% and ETF 3% of the monthly salary.

Terms of Employment: All appointments will be contract basis for one year term initially with facility for service extension on contract basis annually depending on the duration of the project, necessary of the post and satisfactory performance.

The officers who are serving in public sector or state organizations should send their applications through their representative heads of institution and interest persons are requested to forward their curriculum Vitae with copies of relevant educational qualifications and experience certificates to the **Secretary, Ministry of Internal & Home Affairs and Provincial Councils and Local Government, No.330, Union Place, Colombo 02** on or before **3.00 p.m. 31.07.2019** by registered post.

- *Name of the post should be written on the top left-hand corner of the envelope.*
- *If you are applying more than one post please send separate applications for each post.*

HM Gamini Senevirathna

Secretary

Ministry of Internal & Home Affairs and Provincial Councils & Local Government
2019-07-09